

Allenbourn PSA Meeting Minutes

16.11.11

Present: Toni Gregory (Chair), Nicola Mcgregor (Treasurer), Sally Plummer (Secretary), Carole Bristow, Sarah Navil, Sally Taylor and Louise Elliot.

Apologies: Paul Kentish, Mel Duffy, Avril Bassinger, Liz Yates, Lyn Witt and Derek Brookes.

Review of Minutes:

- Feedback from PSA funding: Sally Taylor (ST) informed the meeting that Debbie (food tech.) has found the financial support invaluable for example funding activities such as exotic food tasting.

I-pads have been purchase and in daily use in the classroom, maths applications have found to be beneficial.

Gardening Club: Currently no money has been spent, Catherine Hughes can source materials at trade price.

Nicola Mcgregor (NM) enquired about the lack of invoices.

A freezer has been ordered but as yet ST is unsure when it will be delivered.

- Wimborne Food Festival Car Parking :

Very successful- raised £1475.16 (and a French franc!)

Thank you to Paul Kentish for co-ordinating this event.

Thank you to ST who advertised parking on the food festival Twitter site this year.

ACTION : Need to raise awareness of our service to Waitrose next year.

Toni Gregory (TG) will contact the food festival organisers ready for 2012's car parking.

TG suggested that money belts would be beneficial, NG will research prices on the internet.

Louise Elliott (LG) will enquire whether her brother can lend the PSA a set of money scales for events. NG will research costs to purchase our own set.

- Quiz Evening:

Currently 5 teams have been entered.

Posters have been put up and the event has been advertised on the school Twitter account.

TG has approached Mr. Riley and Derek Brookes (DB) regarding whether or not a staff team will be attending.

It is mainly a social event however, any profit made will be a bonus. Last year the event raised £600.00 profit.

TG suggested a raffle is held at the event, she has a range of vouchers including an Amazon voucher which may be used. CB has bought 6 wooden spoons for losers.

NM has sourced chocolates and biscuits.

CB's father has kindly agreed to be quiz master for the evening.

ACTION: Carole Bristow (CB) will e-mail Liz Yates regarding staff participation in the quiz.

LE to source the drinks. It was agreed that any drink left at the end of the evening can be sold off.

ST suggested contacting the governors.

NG will open the building on the night. She raised the need for a projector to link up to the computer on the night. ST suggested that it may be in the PE cupboard.

The agreement between the URC church and school regarding parking was raised,

ST will follow up with school and feedback at the next meeting.

- Disco: S Navil (SN) confirmed that a disco has been booked.

TG stated that if we are happy to continue to use this company the cost would be £100.00 for each disco otherwise it would be £110.00 pr disco. Staff are CRB checked and the event will include foam and smoke machines plus lighting.

NG suggested approaching regarding how much it would cost if we were to pay cash in hand.

CB suggested that we review our experience with the Spring discos before committing to further dates.

ACTION:

TG will confer with the school regarding possible dates for 2012.

SN agreed that the PSA would discuss this at our next meeting.

SN will source sweets suggesting that instead of larger packs we focus on smaller sweets for example jelly snakes. She will also look at the possibility of selling glow sticks.

- Other Fundraising Ideas:

Cash Bingo: TG suggested organising a family cash bingo evening.

TG has past experience running such events in the past and can provide the PSA with information regarding gambling laws details.

Sally Plummer (SP) suggested contacting Gala Bingo for ticket donations.

ST offered to donate a box of tickets she has already.

NG suggested providing drinks, chocolates and crisps.

ACTION: TG proposed the 2.3.11 for the event.

S.N will confirm this date with D.B.

Alison Bush has found a year 5 parent who is able to offer us match funding.

Christmas Raffle: LE and NM will count the money raised so far next week.

- Mini Bus: TG has communicated with DB. Dorset County Council (DCC) will not insure young drivers in an underweight bus and it is not possible to insure it with any other provider. It was agreed that the underweight bus is no longer viable.

DB has proposed that the solution is to purchase a 17 seater bus with two floating drivers.

School will fund drivers and the PSA will pay for the bus.

PSA unanimously agreed they are happy to support this purchase.

- Gardening Club:

PSA had raised concern regarding the use of trees as a border. CH fed back that DB had supported this move.

ST will speak further to CH.

- Any Other Business: ST approached LY about giving a talk to year 5/6 about the work of the PSA.

LE kindly offered to give a talk.

It was proposed that ST would prepare a power point presentation which Richard Wright will present in school.

- AWOL BBQ Racks: CB raised the issue of the missing racks. Mr Dover had borrowed them but provided photographic evidence when it was returned!

ACTION: NM has proposed a BBQ rack amnesty.

ST will organise an internal e-mail to staff.

- Noticeboard: ST discussed the erection of a noticeboard by the back gate which would display PSA and school information.

DB will investigate who owns the wall.

ST gave a quotation of £140.00 from the Consortium Catalogue.

DB has agreed that the site manager will put it up.

- LE raised that the first Summer fete meeting was held in January 2011.

ST proposed forming a sub committee at the next meeting.

- Next meeting will be held either 16th/23rd January 7.00pm at AMS. TG to confirm with DB.